

POCONO MOUNTAIN SCHOOL DISTRICT
STUDENT PARKING PERMIT APPLICATION
**** WEST HIGH SCHOOL ****

W

SECURITY DEPARTMENT USE ONLY

CHECK (✓) THE PARKING SEASON FOR WHICH YOU ARE APPLYING: See Page 2 for important information

ONLY ONE (1) SEASON MAY BE APPLIED FOR PER APPLICATION

- Regular FALL** (September–November) **Regular WINTER** (December–February) **Regular SPRING** (March–June)
 First Semester D.O. (September - December) **Second Semester D.O.** (January - June)

| | | | | | | | | | |
|--|--|------------------|--------------|-------------------------------------|---|-----------------------|-------------------------|-------|--------------|
| DRIVER & VEHICLE INFORMATION: Submit Copies of Your Driver's License, Registration and Insurance With Application | | | | | | | | | |
| Last Name of Student Driver | | | | First Name, M.I. | | | | Grade | |
| Mailing Address | | | | | | Area Code & Telephone | | | |
| City | | State & Zip Code | | PA Driver's License No. (No Spaces) | | | D.O.B. (MM / DD / YYYY) | | |
| Reg. Plate No. of Primary Vehicle | | State | Exp. (MM-YY) | | Reg. Plate No. of Add'l Vehicle, If Any | | | State | Exp. (MM-YY) |
| Year | | Make | | | Year | | Make | | |
| Color | | Model | | | Color | | Model | | |

| | | |
|--|------------------------------|---------------------------|
| PROGRAM / ACTIVITY INFORMATION: Coach / Advisor verification of active participation in the program(s) listed | | |
| Program / Activity | Coach / Advisor Name Printed | Coach / Advisor Signature |
| Program / Activity | Coach / Advisor Name Printed | Coach / Advisor Signature |

| | |
|--|------|
| SIGNATURES: Both the Student Driver and a Parent Must Sign | |
| We have read the information on page two of this application form and agree to comply with the Pocono Mountain School District driving and parking procedures as stated in the high school student handbook. We understand that student parking is allowed only in designated spaces in the "A" parking lot upon actual display of a valid parking permit. | |
| Student Driver's Signature | Date |
| Parent's Signature | Date |

Please mail this completed application, including copies of your driver's license, current registration and insurance credentials along with the five-dollar (\$5.00) seasonal fee made payable to the Pocono Mountain School District (no cash accepted) to the

**Security Department
Pocono Mountain School District
P.O. Box 200
Swiftwater PA 18370-0200**

The copies of all documents submitted will be returned to you. You will need to resubmit current copies if applying again in the future.

PLEASE REMEMBER TO WEAR YOUR SEATBELT AS REQUIRED BY PENNSYLVANIA LAW!

STUDENT PARKING PERMIT APPLICATION – Page 2

IMPORTANT INFORMATION FOR STUDENT PARKING PERMIT APPLICATIONS

(See your High School Student Handbook for complete detailed information)

STUDENT REGULATIONS FOR DRIVING AND PARKING MOTOR VEHICLES

- Student drivers will be limited to SENIORS actively involved in extra-curricular activities and students enrolled in the Diversified Occupation or Cooperative Extension programs. Other students will not be permitted to drive to school.
- All types of motor vehicles must be registered with the security department prior to driving to school. An updated record must be maintained in the security office if the student drives a vehicle other than the one registered in the office. All students shall present a copy of their automobile insurance card, driver's license, and vehicle registration form.
- Students shall not drive vehicles to school without first obtaining and displaying a valid parking permit issued by the security department. Eligible students who drive registered vehicles to school shall not be permitted to use, or allow the use of, their vehicles during the school day for any purpose unless permission is first obtained from the school administration.
- A maximum speed limit of fifteen (15) miles per hour is hereby established on school grounds. The operator of any vehicle who drives in excess of fifteen (15) miles per hour shall be considered in violation of these rules and regulations. No vehicles may be operated on school property in a careless, reckless, or noisy manner. This shall include, but is not limited to, excessive "revving" of engines, racing another vehicle, failure to yield to pedestrians, "squealing" of tires, and excessive loudness of radios, excessive noise created by the operator or occupants of the vehicle. It is unlawful to use tobacco products in any vehicle while on school property.
- Students may not drive unlicensed vehicles on school grounds at any time.
- Eligible students who drive registered vehicles to school shall immediately park their vehicles in the assigned or designated spaces or areas upon arrival at school and enter the building. There shall be no loitering in the parking lots or sitting in parked vehicles before, during or after regular school hours. Persons driving vehicles on school grounds must leave the parking lots prior to the time when school buses depart. Should a driver fail to leave prior to departure of the school buses, he/she shall wait until all buses have departed before leaving the parking lot.
- Vehicles which are not parked in the assigned or designated parking space(s) or area(s) shall be considered in violation of school district rules and regulations.
- Persons driving or parking vehicles on school property shall obey any and all traffic and parking control signs as are posted by the district officials.
- Persons driving or parking vehicles on school property shall obey any and all directions of law enforcement and/or security department officers.
- Students may be issued seasonal parking stickers or decals by application to the security department. Parking permits must be displayed on the student's vehicle inside the left rear windshield, facing outward. Failure to so register a vehicle and/or display the parking sticker, or decal on any vehicle owned or operated by a student and parked on school grounds shall be considered a violation of school district rules and regulations. **STICKERS ARE NOT TO BE SOLD OR TRANSFERRED TO OTHER STUDENTS. STUDENTS VIOLATING DISTRICT POLICY WILL LOSE DRIVING PRIVILEGES AND FACE SUSPENSION OR OTHER DISCIPLINARY ACTION.**

APPLICATION INFORMATION

- Eligible students may apply for a parking permit by preparing and submitting a parking permit application to the Pocono Mountain School District Security Department. Applications will be accepted by mail only.
- Applications are available at each high school, and on the school district website at <http://www.pmsd.org>. Questions regarding student parking and applications should be directed to the security department office.
- Students participating in sports, activities or other programs will be required to obtain the signature(s) of their respective coaches and/or activity directors.
- Applications with missing or omitted information (including parent's signature) will be returned without having been processed.
- Parking permits carry an expiration date and must be renewed seasonally. All permits will be assessed a \$5.00 seasonal fee. Application fees will be accepted by check or money order only, payable to the Pocono Mountain School District. **CASH WILL NOT BE ACCEPTED.**

IMPORTANT INFORMATION

- Parking space is limited. Priority will be given to students enrolled in Diversified Occupation and the Cooperative Education programs. After those students have applied, permits will be issued according to need and available space. Scholastic sports, clubs, and activities will then be considered. All students are strongly encouraged to use the afternoon activity buses.
- After-school employment will not be considered a priority for student parking. Students should make arrangements with their employers so that it will not be necessary to drive to school.
- Students granted permission to drive to school will park only in areas designated for student parking. There will be no student parking in any other parking lots or areas.
- Parking permits are not valid if altered, defaced, or improperly displayed.
- Vehicles parked without valid permits and/or vehicles parked in unauthorized areas are subject to the following: loss of driving privileges, warning notices being placed on the vehicle, "booting" of the vehicle, or other action as permitted by law.