

FREQUENTLY ASKED QUESTIONS (FAQ):

Q: What should I put as my quote?

A: That is for you to decide. You have had your entire high school career to think about it.

Q: Is it okay if I say something bad in my quote?

A: No. This is going to be printed in a book that many people keep forever. Ask yourself, is your quote the way you want to be remembered? Quotes with questionable content will be rejected.

Q: I forgot what I put as my quote. Could you tell me?

A: Sorry, we just don't have time to take this request. However, we believe it adds interest to the book to keep all the quotes secret until the book arrives...even from you.

Q: I submitted more than one quote by completing the form more than once. Which quote will you print?

A: We will print the most recent quote that was submitted prior to October 31st.

Q: Do I have to use quotations?

A: No, we will include them for you. Quotations (“”) do not count as part of your 100 character count. You can quote us on that.

Q: Can I have one more space for one more letter?

A: Sorry. In order for your name and quote to fit nicely under your picture the publisher has set 100 character and spaces as the maximum.

Q: Do I have to use spaces between words?

A: Your teachers have worked hard to make you all better writers. We take pride in quality writing at West. So, spaces between words are mandatory.

Q: When is the last day to turn in late quotes?

A: October 31st.

Q: Can I change my quote?

A: You may submit a new quote on or before October 31st. You must write in bold “UPDATED”.

Q: Do I have to write the whole word or can I just abbreviate?

A: You have to use complete words.

Q: Do I have to cite the “author” of the quote?

A: Yes. Quoting involves using exact words, phrases and sentences from a source, setting them off with quotation marks, and citing where the information was taken from. Like any written work you have created in your academic career, you must give credit to authors whose works you have used. Properly citing materials is one strategy to help you avoid plagiarizing. If citing a source, be sure to cite the original author of the quote.

Q: Can't we just make shout-outs to our friends? Please, we are best friends.

A: You can sign each other's yearbook once they are distributed. However, unfortunately we can't accept quotes that reference other people on campus. All it takes is for one bully to say something that upsets another student for things to go wrong. We are not keeping a record of who approves of being mentioned in a shout out by another particular student and we do not have time to inquire who does or does not want to be mentioned in another student's shout out.