



**POCONO MOUNTAIN SCHOOL DISTRICT**  
*Educational Trip Approval Request*

SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_ HOMEROOM \_\_\_\_\_

Permission is requested for \_\_\_\_\_ to participate in the educational trip described below. This request is made pursuant to Board Policy on Educational Trips published on the back of this application (Policy # 204).

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Trip dates: \_\_\_\_\_ through \_\_\_\_\_ Total number of school days missed \_\_\_\_\_

Trip destination: \_\_\_\_\_

**Description of the educational value of the trip** (use additional pages if necessary, along with documentation substantiating the trip's value):

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**\*\*\* List all siblings in district that are also applying for trip approval:**

NAME	BUILDING	GRADE

I have read the educational trip policy and believe that the trip described above meets the requirements of this policy. In addition, my child will complete all the requirements as prescribed.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

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**FOR OFFICE USE ONLY**

Days Absent: \_\_\_\_\_ Days Tardy: \_\_\_\_\_

The above-named student has applied for permission to take an educational trip. Please complete the recommendation below:

Teacher Name	Recommend (Circle one)	Not Recommend	Comment
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____

Principal's Decision Yes No \_\_\_\_\_

Principal's Signature