



# POCONO MOUNTAIN EAST HIGH SCHOOL

Mrs. Tamala L. Toleno, Principal

Ms. Jamie Marra, Assistant Principal  
Mr. John Richards, Assistant Principal  
Mr. Brian J. Williams, Assistant Principal

February 27, 2023

Dear Parents and Guardians:

As we begin the scheduling process for the 2023-2024 school year there are many factors that we need to consider to ensure that your child is appropriately placed in the correct courses next year. School personnel (teachers, counselors, and administrators) will take an active role in reviewing your child's transcripts and placing them in the necessary core courses. Past academic performances on State Assessments, previous core courses, as well as their current academic progress during the 2022-2023 school year will be used to help in this decision-making process.

A guide to these core courses and sequencing can be reviewed in the PMSD Program of Studies. This information can be accessed through the steps outlined below:

1. Go to [pmsd.org](http://pmsd.org)
2. Click on Academics
3. Click on Curriculum
4. Click on Secondary
5. Click on 2023-2024 Program of Studies (to be posted on March 2, 2023)

The PMSD Program of Studies outlines the Course Sequencing Guide for students' core courses. It is divided into three sections: Honors, Academic, and Core Courses. Be sure to follow the appropriate guide for your child's level. Included in this mailing is a Course Selection Worksheet. This is your child's opportunity to choose electives that interest them. Further information about these electives can also be found in the PMSD Program of Studies. Counselors will use this to best place students in elective courses if those options are available and appropriate for your child.

Your child's guidance counselor will be in touch with them as they move through the scheduling process. At this time, students should review the Course Selection Worksheet for courses that may interest them in the upcoming school year and plan to attend the scheduling session with their guidance counselor to learn more about the scheduling process. Students will be asked to have selected ten electives prior to their individual meeting with their counselor. By reviewing the information in the Program of Studies prior to this meeting you can help ensure that all graduation requirements are being met and all appropriate levels of courses are being scheduled.

9th-11th grade students should view the recorded scheduling video and elective course video that will be shared in their Google Classroom and posted on the East High School webpage. Parents can access the videos on the East High School webpage beginning February 27. 9<sup>th</sup>-11<sup>th</sup> grade students will begin scheduling on March 7

If you have any questions regarding the scheduling of classes, please contact the School Guidance Department at (570) 839-7121 ext. 80460.

Thank you,

Tamala Toleno, Principal

**♦ TO PROVIDE DIVERSE OPPORTUNITIES FOR ALL STUDENTS TO BECOME RESPONSIBLE MEMBERS OF THE GLOBAL COMMUNITY ♦**