



POCONO MOUNTAIN SCHOOL DISTRICT  
**Clear Run Elementary Center**

**Heidi Donohue, Principal**

**Karen Doughton, Principal**

May 18, 2020

Dear Parents/Guardians:

Thank you for your continued support as we move further through the school year. We have received inquiries about how and when families can pick up their child's important or valuable items, such as glasses, medication, a coat, a lunch box, or a change of clothes from school. Next week, on Tuesday, May 26th and Thursday, May 28th, parents will be able to come to Clear Run Elementary Center to pick up their requested items. Students and parents are not permitted in our buildings at this time, so distribution of items will be curbside, similar to how we distributed ChromeBooks.

Please message your child's homeroom teacher if you are planning on picking up any belongings next week and we will have them ready for you. Please be specific as to which items you are requesting and we will gather them from the classroom for you and have them ready.

As always, we appreciate your patience through these extenuating circumstances. If you have any questions, please direct them to your child's homeroom teacher. If their teacher is unable to answer the question, they will forward it to building administration, at which time Mrs. Donohue or Ms. Doughton will reach out to you. Be well, Be safe, and Be proud of all we have accomplished this year!

Please let us know if you have any questions.

Yours in Education,

Mrs. Heidi Donohue  
Principal

Ms. Karen M. Doughton  
Principal

---

780 Route 611 Tobyhanna, PA 18466

Phone (570)839-7121 ext. 28400

Fax (570)894-1286