



# Tobyhanna Elementary Center PTO

**Diana Porcano – President**

**Dawn Marasco – Vice President/Bridget Gollin – Vice President**

**April Murray – Treasurer/Jolene Fette – Secretary**

**Meeting Minutes**

**November 11, 2019**

**Call to Order: 6:05pm**

**Introduction of Board Members~Diana, Dawn, Bridget, April, Jolene**

**October Meeting Minutes~ Presented & Approved. Motion for approval Diana Lutz, Second Shannon Bennett.**

**October Financial Report~Presented & Approved. Motion for approval Renata Walsh, Second Katie Dagget.**

**Committee Reports~**

**-Bookfair~Currently being held in the gym hallway and will be open during Parent Teacher Conferences. Our second annual Grandparents event will be held on Friday. We do need to know the number of attendees and names now so we can prepare for food and goodies. Please reach out to Diana with that information. Reminder our fairs do charge sales tax and all of our fairs are now strictly raising Scholastic Bucks for our teachers and librarian, we no longer take any cash from the fairs. As of now we have raised around \$1,000 in Scholastic Bucks! Also, parents were reminded to set up the Ewallet for their children. Parents put money into the account, we look up the account at checkout and the amount is withdrawn from their balance. Any amount not spent is refunded to your card. This is a great way to ease the stress of shopping for both parents and kiddos alike!**

**-Fundraising~Otis Spunkmeyer has ended, and delivery will be November 18<sup>th</sup>. We will not be holding another hoagie sale as we did not meet the numbers required by the company during the last sale. We are replacing what would have been the second hoagie sale with Joe Corbi which has always been a popular fundraiser with our families. The goal is to hold the sale and have delivery in time for Super Bowl Sunday.**

**-Holiday Shop~Dates will be December 9-13<sup>th</sup>. We will be having both a quarter table and a dollar table available for the kids to shop at thanks to all the awesome donations we have received. Volunteers are always needed to help children shop, let Bridget or Diana know if you are interested in helping.**

**-Hospitality~Upcoming events are the Chorus & Band Concerts currently set for December 5<sup>th</sup> (4<sup>th</sup> grade), December 10<sup>th</sup> (5<sup>th</sup> grade) & December 12<sup>th</sup> (6<sup>th</sup> Grade). Donations are needed for the Bake Sales at each concert. Table set up starts at 6pm, concerts start at 7pm, sales happen before & after the concerts not during.**

**-Community Events~Our next event will be held at Dominic's Pizza on 940 in Pocono Lake on November 20<sup>th</sup> from 4-9pm, 20% from all sales, both dine in & take out will be donated to the PTO.**

**-Member's Only Events~Grades 3-5 will be getting theirs, their event had to be moved due to play practices being held. A new date will be announced soon. The 6<sup>th</sup> grade dance will be held after school on December 6<sup>th</sup>, students can dress up that day, pictures will be available for \$1 each.**

**-Newsletter~Samantha Richway will be taking over starting this month, the email address to send any submissions to will now be [ptopantherpress@yahoo.com](mailto:ptopantherpress@yahoo.com), all items still need to be submitted by the 18<sup>th</sup> of each month for consideration for publication. We are hoping to have a small newsletter ready to distribute the beginning of December.**

**-Spirit Wear~The online store is open and will remain open until November 25<sup>th</sup>, orders will be in before we leave for Christmas break. Orders that are small enough will be sent home on the bus with your student, if an order is too large, we will call you to make arrangements for pickup. Also, if you are ordering gift items that you do not want your child to see please indicate so on the order and we will hold the order and call you for pickup. The link name is slightly different than last time and has been shared on Facebook and through email. If anyone needs the new link please let Diana know.**

#### **New Business:**

**~Picture Retake day will be held on Friday December 6<sup>th</sup>.**

**~Thursday November 14<sup>th</sup> will be a Spirit Wear day for our students, this is not a normal dress down day but rather a day that the children will be allowed to wear any Spirit Wear they have purchased through the district and/or gym day approved clothes.**

**~Thanksgiving Break will be November 27<sup>th</sup>-December 2<sup>nd</sup>, November 27<sup>th</sup> will be a 2 hour early dismissal and lunch will be served.**

**~Our Second Annual Vendor Fair will be held on Wednesday December 11<sup>th</sup> from 4pm-8pm in the cafeteria. Multiple vendors will be set up and all are welcome to come and get some Holiday shopping done. Anyone wishing to set up a table can reach out to Dawn. Tables are \$25 flat or \$20 with a donation of a bake item for the bake sale table. All money raised from the sale of table space will go to the Drama Club to benefit this year's performance of Frozen Kids.**

**~Mountaintop Lodge is once again hosting their wildly popular giant gingerbread cookie decorating event, look for information to come home within the next month, space is limited, and signups are on a first come first serve basis.**

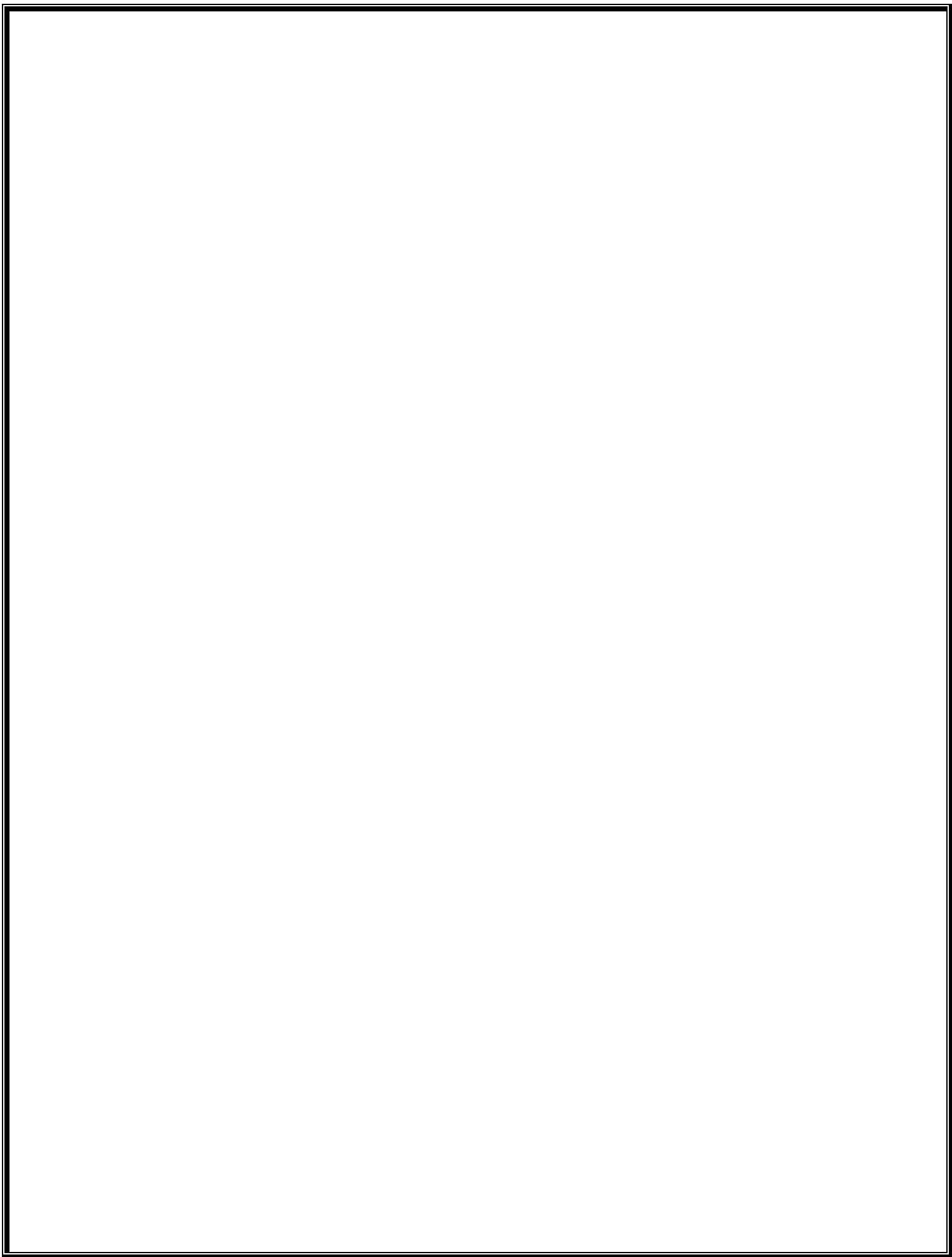
#### **Old Business:**

**~Make sure to follow TECPTO on Facebook for important updates and information. Also make sure to go to PMSD.ORG and Click on Our Schools then choose Tobyhanna Elementary Center as well, all flyers and newsletters are posted to the site in full color!**

**~Volunteers are always needed throughout the year to help with a variety of events. Reach out to any board member or email [teeptol@gmail.com](mailto:teeptol@gmail.com) if interested!**

**Next Meeting~January 13, 2020 at 9:30am (there is no December meeting)**

**Adjourn~6:30pm**



Tobyhanna Elementary Center  
398 Old Route 940  
Pocono Pines, Pa. 18350