

Student Confidentiality Notice (Online Instruction)

Confidentiality Notice for Google Classroom, Google Meet, and Other Online Platforms used by Pocono Mountain School District for Remote Learning

Dear PMSD Parent or Guardian,

To best meet the needs of our students during the pandemic and while utilizing the 100% virtual program option, our teachers are using various online resources and platforms to offer instruction and support.

As we transition to a Remote Learning model, many of our teachers will be using Google Classroom to facilitate the creation of classes, post assignments, and organize information for students. Please note that through this platform, all participating students will be able to see each other's names and student email addresses. **If you are uncomfortable with your child being added to a Google Classroom/Zoom, please reach out to your child's teacher/s to review other options of program delivery.**

Some of our teachers, therapists, paraprofessionals, and counselors may also be using a live video feed such as Google Meet to interact with our students. This could occur with individual students, in small groups, or with whole classrooms. By joining a virtual group, you agree to participate and acknowledge that your child's name (first and last) will be accessible to other student participants. With live video feeds, we are also unable to control who else may be in the room when a student is receiving these services remotely. **If at any time, you are uncomfortable with having your child participate in a Google Meet/Zoom, please reach out to your child's teacher to review other options of program delivery.**

The Pocono Mountain School District expects all families to review and implement the following guidelines and expectations to ensure the confidentiality rights of all students are protected when live videos are used.

1. Parent or Guardian shall make every effort to ensure that no one other than the student scheduled to participate can see or hear the live virtual session.
2. No recordings will be made by the parent, guardian, or student of virtual live sessions.
3. If parental or other third-party involvement in a virtual live session is necessary to enable a student to participate, the individual assisting the student shall not re-disclose any personally identifiable information about any student participating in the session.
4. When participating in a group intervention, please be mindful of the educational environment and eliminate distractions that may divert the students' attention away from learning.

Thank you for your support. Please contact your child's teacher or therapist with specific questions.