POCONO MOUNTAIN SCHOOL DISTRICT
Path to Reopening for K-12 Schools: Health and Safety Plan

Revision April 2021

The **Pocono Mountain School District** Health and Safety Plan outlines our school entity instructional and non- instructional school reopening activities for the 2020-2021 school year and was created in consultation with Northampton/Monroe/Pike County Emergency Management Services, Pennsylvania Department of Health, Colonial Intermediate 20, Bethlehem Department of Health, and St. Luke's. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. The plan will be monitored, revised, and updated throughout the school year until normal operations resume. As decision makers, we are mindful that as long as there are cases of COVID-19 in the community there are no strategies that can completely eliminate transmission risk within a school population. The goal is to enact safety and disease mitigation protocols for COVID-19 using a coherent community-wide approach to the reopening of schools in the Fall of 2020.

The **Pocono Mountain School District** Health and Safety Plan accounts for changing conditions to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed. In addition, specific guidance from local Health Officials and Center for Disease Control changes so may the parameters outlined in this plan.

Addressing Community Spread in K-12 Schools
LEVEL OF COMMUNITY SPREAD (AS DETERMINED BY STATE AND LOCAL HEALTH OFFICIALS)
Substantial, Moderate, or Low/No Spread
- Schools Subject to CDC and Commonwealth Guidance   - Schools may provide in-person instruction to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website   - Establish and maintain communication with local and state DOH   - Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible).   - Post signage in classrooms, hallways, and entrances to communicate how to stop the spread   - COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols will be communicated to school community members   - Establish a protocol for students/staff who feel ill/experience symptoms when they come to school.   - Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness.   - Sports-related activities will be approved by the local governing body (e.g. board of directors/ trustees)   - The Athletics Health and Safety Plan And will be posted on the school entity's publicly available website

Pocono Mountain School District Decision Tree

The Pocono Mountain School District Path to Reopening for K-12 Schools: Health and Safety Plan not only provides considerations for school leaders as they develop plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year. Instead of a one-size-fits-all approach, the below Pocono Mountain School District Decision Tree provides a menu of instructional models and responses districts can adopt to ensure the continued success and safety of students and staff members.

Phase 1
Full Remote Learning Model/PMSD Learn from Home Virtual Program

*The PMSD will be providing 100% distant remote learning. Students will be enrolled in the Learn from Home Virtual Program and receive instruction with their regularly scheduled classes through Google Suite. The Learn from Home Virtual Program will include more structure, live instruction and more rigor than last spring.

Pocono Mountain School District Comprehensive K-12 Cyber Program

Students can enroll full time in the Pocono Mountain School District Comprehensive K-12 Cyber Program.

Monroe Career and Technical Institute (MCTI)

MCTI is a half day program(AM/PM) for students and will open with a hybrid schedule. Students will be assigned to one of the two groups based on their last name. MCTI will be open to students Monday (A-K), Tuesday(A-K), Thursday(L-Z), and Friday(L-Z). Wednesday will be online for all students. This schedule was developed in collaboration with the four sending school districts. If there are any changes, all stakeholders will be notified through a phone call, email, website, and social media. As part of the MCTI hybrid model students will be required to complete online course work on all days they are not assigned to MCTI. Pocono Mountain School District students will be provided transportation on their scheduled hybrid days. The 9th grade program will have students attending for a full day of instruction on their assigned hybrid days.

Decisions to remain 100% distant remote learning and/ or to move towards in-person instruction will be evaluated at the beginning of October. The provided PDE guidance and recommendations on two standard public health metrics: incident rate and percent positivity of diagnostic testing will be a consideration.

Phase 2
Hybrid/E-Learning Model

All students will be following a 1-hour delay schedule. Students will be assigned to one of two groups by their last name Monday (A-L), Tuesday (A-L), Thursday (M-Z), and Friday (M-Z) with consideration given to family preference for assignment of household members to the same or opposite group.

Groups will be provided with two days of in-person instruction and four days remote learning per week.

Teachers will live stream their daily instruction on Monday, Tuesday, Thursday, and Friday.

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Teachers will be provided with the option to choose how they want to run their Google classroom in regards to taped lessons. They may record their live lessons and post to their Google classroom(s) or continue to provide weekly instructional recordings.

Students M-Z on Monday/Tuesday can ZOOM/Google Meet in for live teacher lessons. Students A-L on Thursday/Friday can ZOOM/Google Meet in for live teacher lessons. Students will continue to work weekly with their assigned classroom teachers in Google classroom(s). Beginning on Monday, November 2, 2020 students will be required to attend the daily live sessions. If the student is not able to attend the daily live sessions they must view the posted recording of the live instruction and/or view the recorded videos as a Google classroom assignment.

Wednesday will be remote learning days for students/teachers. All students will complete work independently online (asynchronous instruction). Office hours will be provided by teachers for student/parent communication.

E-Learning Classroom

The E-Learning classroom will be available to students/parents who are not comfortable attending their two days of in-person instruction. Students will continue to work weekly with their assigned classroom teachers in Google classroom(s).

Teachers will live stream their daily instruction on Monday, Tuesday, Thursday, and Friday.

Teachers will be provided with the option to choose how they want to run their Google classroom in regards to taped lessons. They may record their live lessons and post to their Google classroom(s) or continue to provide weekly instructional recordings.

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Decisions to remain in the hybrid/E-Learning model will be evaluated based on PDE guidance and recommendations on two standard public health metrics: incident rate and percent positivity of diagnostic testing will be a consideration.

The Pennsylvania Department of Education (PDE) has been contacting county school districts to review specific data on the two standard health metrics as well as review specific data points by age groups. A two- week period of data review to see if the county maintains that level of spread is recommended by PDE for a school district's consideration of changing their learning model to 100% distant remote learning. In addition, school/district specific COVID-19 data needs to be considered as part of the administration recommendation to the school board and community. The administration will proceed with targeted building closures when the data deems this necessary due to connection and contact tracing.

The Department of Health (DOH) and PDE have modified the metrics for recommendations for PreK to 12 schools following identification of a case(s) of COVID-19 as per December 7, 2020 notification. Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19

Phase 3

Hybrid/E-Learning Model

All students will be following a 1-hour delay schedule. Beginning on Monday, March 15, 2021 all students will be provided with the option of attending four days of in-person instruction and 1 day remote learning or five days of remote learning per week.

Teachers will live stream their daily instruction on Monday, Tuesday, Thursday, and Friday for remote learning students.

Teachers will choose how they want to run their Google classroom in regards to taped lessons. They may record their live lessons and post to their Google classroom(s) or continue to provide weekly instructional recordings.

Students will continue to work weekly with their assigned classroom teachers in Google classroom(s).

Wednesday will be remote learning days for students/teachers. All students will complete work independently online (asynchronous instruction). Office hours will be provided by teachers for student/parent communication.

E-Learning Classroom

The E-Learning classroom will be available to students/parents who are not comfortable attending in-person instruction. Students will continue to work weekly with their assigned classroom teachers in Google classroom(s).

Teachers will live stream their daily instruction on Monday, Tuesday, Thursday, and Friday.

Teachers will be provided with the option to choose how they want to run their Google classroom in regards to taped lessons. They may record their live

lessons and post to their Google classroom(s) or continue to provide weekly instructional recordings.

Wednesday will be remote learning days for students/teachers. All students will complete work independently online (asynchronous instruction). Office hours will be provided by teachers for student/parent communication.

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Decisions to remain in the hybrid/E-Learning model will be evaluated based on PDE guidance and recommendations on two standard public health metrics: incident rate and percent positivity of diagnostic testing will be a consideration.

The Pennsylvania Department of Education (PDE) has been contacting county school districts to review specific data on the two standard health metrics as well as review specific data points by age groups. A two- week period of data review to see if the county maintains that level of spread is recommended by PDE for a school district's consideration of changing their learning model. In addition, school/district specific COVID-19 data needs to be considered as The Department of Education will publish a **Level of Community Transmission Table** identifying the level of community transmission in each county over the most recent 7-day reporting period.

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Level of Community Transmission
COVID-19 Considerations

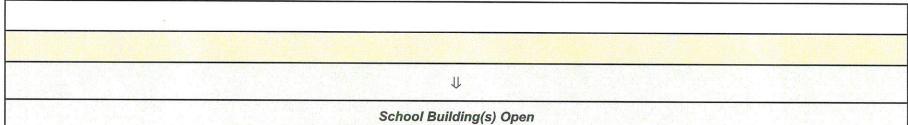| Level of Community Transmission in the County	Incidence Rate per 100,000 Residents (Most Recent 7 Days)	AND/OR	PCR Percent Positivity (Most Recent 7 Days)	Recommended Instructional Models*
Low	<10	AND	<5%	Full in-person Model
Moderate	10 to <100	OR	5% to <10%	Blended Learning Model
Substantial	≥100	OR	≥10%	Blended Learning Model for Elementary Only OR Full Remote Learning Model

*A safe return to in-person instruction will look different across every school, district, and county depending on a variety of factors, one of which is the spread of COVID-19. School entity decisions on instructional models should be guided by school-specific factors such as mitigation strategies implemented, classroom size, school resources, proportion of staff and students with special needs and underlying health conditions, and the ability to accommodate remote learning with equal access for all students.*For all instructional models, it may be appropriate for a school entity to provide in-person instruction for targeted student populations (e.g., students with disabilities, English Learners, etc.) regardless of grade.

Recommendations for Medium (500-900 students) to Large (greater than 900 students) Schools
Pre-K to 12 School Buildings Following Identification of a Case(s) of COVID-19

Recommendations For a Medium Size School 500-900	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 1-3 students or staff	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 4-6 students/staff in same school building	Number of Cases of COVID-19 Within a Rolling 14-Day Period: 7+ students/staff in same school building
Recommendations For a Large School Above 900	1-5 students or staff	6-10 students/staff in same school building	11+ students/staff in same school building
Low	• School does not need to close • Clean area(s) where case spent time • Public health staff will direct close contacts to quarantine	• Close school(s) for 1-2 days* • Clean area(s) where cases spent time • Public health staff will direct close contacts to quarantine	• Close school(s) for 5 days* • Clean entire school(s) • Public health staff will direct close contacts to quarantine
Moderate	• School does not need to close • Clean area(s) where case spent time • Public health staff will direct close contacts to quarantine	• Close school(s) for 1-2 days* • Clean area(s) where cases spent time • Public health staff will direct close contacts to quarantine	• Close school(s) for 5 days* • Clean entire school(s) • Public health staff will direct close contacts to quarantine
Substantial[†]	• School should consider altering schedule to significantly decrease number of students on site • Clean area(s) where case spent time • Public health staff will direct close contacts to quarantine	• School should consider altering schedule to significantly decrease number of students on site • Close school(s) for 2-3 days* • Clean area(s) where cases spent time • Public health staff will direct close contacts to quarantine	• School should consider altering schedule to significantly decrease number of students on site • Close school(s) for 5 days* • Clean entire school • Public health staff will direct close contacts to quarantine

*If case investigations, contact tracing, and cleaning and disinfecting can be accomplished in a faster time frame, the length of closure time may be shortened.

[†]DOH and PDE recommend a Blended Learning Model for Elementary Only or a Full Remote Learning Model for all schools in counties with substantial level of community transmission. Schools that choose to pursue in-person instruction or other models in which school buildings are utilized by students and/or staff should follow the recommendations here.

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School Building(s) Open
Implement preventative practices and additional proactive processes/protocols.

Daily Cleaning Process: Implement/continue daily deep cleaning and sanitation procedures in buildings along with the increased/additional cleaning of high touch points and bathrooms in accordance with facility usage. All cleaning supplies and procedures will be in accordance with local, state, federal, CDC and Department of Health recommendations.

Distribution of Cleaning Supplies to Guests and Public Areas: Hand sanitizer to be made available at all staff and building lobbies.

Distribution of Cleaning Supplies to Staff: Disinfectant wipes, gloves, and/or sanitizer will be available in offices and classrooms.

Public Water Fountains: Discontinue use of water fountains. Encourage use of water bottles from home and ensure potable water will be available.

Cleaning Supply Storage: Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.

Positive Test Result and Area Quarantine: Isolate areas of the building used by an infected individual. Wait at least 24 hours before cleaning and sanitizing. If 24 hours is not feasible, wait as long as possible.

Building HVAC, Air Filtration and Ventilation: Air filters are replaced and continue on a routine replacement schedule. Flush building for at least two hours prior to daily occupancy (100% outside air, as applicable). Operate all ventilation systems during the occupied period and maximize the percentage of outside air dilution that will allow the building to maintain a comfortable, productive and safe learning environment. Ensure exhaust systems operate on the same schedule as air handling equipment. Ensure ceiling fans and blowers do not blow directly onto or across occupants. Open windows and doors to increase ventilation in areas that are not actively served by an HVAC system. Maintain continuous monitoring of HVAC systems and building conditions.

Cleaning Material Standards: All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines.

Disinfection Process: Staff will utilize approved disinfectants and engage in a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focused on common gathering and public areas.

Protective Barriers: Visual signage to instruct staff and visitors on proper social distancing.

Training and Instruction for Staff: Staff have and will continue to receive training and instruction relative to COVID-19, mitigating infection and proper cleaning procedures. Teachers and staff will review the Phased Reopening Plan and be informed about daily disinfection procedures. All buildings will have proper notification

and COVID-19 prevention signage through the District. Teach and reinforce the use of masks/face shields for staff. All staff are required to wear masks/face where feasible.

Daily Reminders and Messaging: Continue communication to ensure and encourage social distancing.

Personal Protection Equipment (PPE): All staff will be provided with face covering and PPE materials as needed or required.

Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices: Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Hand soap and hand sanitizer will be provided.

Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs: Signage will be posted at entrances, bathrooms, and throughout the facility.

Limiting the sharing of materials among staff and students: Items should not be shared between staff and students to reduce the spread of infection. Items that may need to be shared will be disinfected in accordance with CDC and DOH guidelines after each use. Issuance of individual student materials will be provided when possible. .

Materials, Resources and/or Supports Needed
(List materials, resources and supports)
CDC Hand Hygiene:
Hand Hygiene Recommendations
CDC Disinfecting Your Facility:
Cleaning and Disinfecting Your Facility
CDC Protect Yourself:
How to Protect Yourself & Others
CDC Symptoms: Symptoms of Coronavirus
CDC COVID-19 and Children: https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Children
CDC Communication Resources:
Communication Resources

All staff are expected to report to work:

- are required to complete a self-assessment prior to coming to work.
- are required to follow the prescribed steps if the self-assessment indicates they are not to report to work.

An employee, by entering the work site, acknowledges that s/he has complied with the protocols issued by the school entity concerning the required steps to be taken prior to entering the work site or while at the work site and meets the criteria to be present at the work site.

- staff members are required to immediately notify the building administration and leave the classroom/school immediately if they develop a fever or begin to

feel unwell.

Staff Not Reporting to Work: the school entity will initiate a review process for staff who indicate they are unable to report to work due to a COVID-19 related circumstance following leave rights, absence protocols and the school entity's policy.

Face Coverings: Staff will wear face coverings when entering the buildings and during all transitions. Face coverings will be worn in the presence of others..

Virtual Tools: School District staff will utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures.

Healthy Environment: Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the school entity.

Hygiene practices for staff including the manner and frequency of hand-washing and other best practices will be communicated and encouraged as set forth by CDC and DOH.

How to Safely Wear and Take Off a Cloth Face Covering

https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf

CDC Staff Training Video: How to Wear a Mask?

Encourage COVID-19 testing when signs are presented.

Hand soap and hand sanitizer will be provided.

Posting of Employment Rights. All federal and state employment postings relating to COVID will be followed.

Workplace Posters

Cleaning, sanitizing, disinfecting, and ventilating all school vehicles used by students.

All Pocono Mountain School District owned and contracted transportation departments will conduct daily cleaning and sanitizing of the school bus/vehicle fleet.

During the day/between transportation runs:
Touch points of each school bus/vehicle will be cleaned and sanitized (all handrails, tops of student seats, window ledges, etc.)

End of school day/after school activities: Thorough sanitation of all buses/school vehicles.

Sanitization of buses: All cleaning, sanitizing, and disinfecting will be conducted using products that meet the CDC requirements for COVID-19.

Adjusting transportation schedules and practices to provide for social distancing between students

All students riding School District transportation are required to wear PPE masks/face coverings.

All bus drivers, vehicle drivers, and transportation assistants are required to wear PPE masks/face coverings.

There will be no more than 2 students per seat.

Students who have complex medical or behavioral needs that prevent them from wearing PPE face coverings will be addressed on a case-by-case basis.

Professional Development and Training Plan for transportation staff

The professional development and training will occur of all transportation staff on the changes in a school district's policy and procedures in response to COVID-19.

Type of Reopening

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

☐   Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concerned.)

X   Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).

☐   Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): All Pocono Mountain School District programs and services will begin on October 14, 2020 which will align with the 3 Monroe County School Districts, IU 20, and 1 Career Technical Center (MCTI).

Pandemic Coordinator/Team Representing Stakeholders

Individual(s)	Pandemic Team Roles and Responsibilities
Elizabeth Robison, PhD	Co-Pandemic Coordinator/Superintendent
Beth DeLay, EdD	Co-Pandemic Coordinator/Director of Health, Physical Education, Guidance & Nursing Services
Kathleen Smith, EdD	Co-Pandemic Coordinator/Executive Director Human Resources
Catherine Sweeney, PhD	Assistant Superintendent for Curriculum & Instruction
Mark A. Wade, PhD	Assistant Superintendent for Special Education
Joseph Colozza	Chief Financial Officer
Wendy Frable	Director of Public Relations & Safety Compliance
Jeremy Sawicki	Director of Technology Services & School Safety
Stephen Spengler	Director of Instructional Technology
Amy Swingle	Director of Curriculum
Stacy Kulics	Director of Curriculum
Amy Buffington	Director of Curriculum
Nora Wandalowski	Director of Cyber & Academy Program
Kathy Fanelli, PhD	Principal

Eric Vogt, EdD	Principal
Jessica Loverdi, EdD	Principal
Michael Jones	Principal
Tammy Toleno	Principal
Heidi Donohue	Principal
Karen Doughton	Principal
Kris Kunsman	Principal
Krislin Ofalt	Principal
Amy Haynes	Principal
Anastasia D'Angelo, EdD	Principal
Ann Marie Vaughn, EdD	Principal
Thomas Barbush	Special Education Supervisor
Marsha Kloss, EdD	Special Education Supervisor
Jon Reifer	Special Education Supervisor
Carol Star	Special Education Supervisor
Tom Brogan	Teacher/PSEA
Curtis Beam	Facilities Operations Manager
Robert Melosky	District Coordinator of Co-Curricular and Athletic Operations

Dan Murgia	Custodial Supervisor
Jody Simchak	Director of Environmental Services
Jen Sapienza	Support Staff: Administrative Assistant
Rise Werbel	Support Staff: Administrative Assistant
Jane Brandes	Head of Security
Glen Iversen	Maintenance Supervisor
Jean Catina	First Student/Transportation Services
Dora LaBar	Transportation
Barb Hufnagel	Transportation
Stacy Eckhart	Chartwells Food Service
Paul Layman	Support Staff: IT Technician
Luz Maldonado	Parent
Elisha Frable	Parent
Dr. John Hauth	St. Lukes

Roles and Responsibilities for Health and Safety Preparedness and Response Planning Team:

- Prevent accidents, injuries and work/school-related illnesses in the schools.
- Create and implement health and safety policies in accordance with the latest legislation and to ensure that these policies are implemented by staff.
- Create and implement health and safety procedures/protocols/practices in accordance with the latest guidance and recommendations for the Department of Health (DOH) and Center for Disease Control (CDC) and to ensure that these procedures/protocols/practices are implemented by staff.
- Create a Health and Safety Plan and ensure it's regularly updated to reflect any changes to the law and/or guidance from federal, state, and local health officials. It's their responsibility.
- Ensure that each member of staff is aware of and adheres to the Health and Safety Plan.
- Provide regular inspections and risk assessments, and ensure that any hazards or defects are rectified immediately.
- Maintain records and thoroughly investigate any accident, community spread illness, and recommend any improvements in health and safety standards if required.
- Provide training to all staff in health and safety issues, and advising them on protective clothing and equipment where necessary.
- Serve as the key point of contact for any member of staff who has a query or concern regarding the health and safety of the workplace.
- Work closely with management, as well as health and safety inspectors.

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Key Strategies, Policies, and Procedures

The action plan documents the Pocono Mountain School District's thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools. The table belows identifies a detailed summary describing the key strategies, policies, and procedures the Pocono Mountain School District will employ to ensure the health and safety of every stakeholder in the local education community. The information below provides key information that staff, students, and families will require to clearly understand the Pocono Mountain School District's local plan for the phased reopening of schools.

Requirements	Green Phase	Lead Individual and Position	Professional Development Y/N
Level of Community Spread (as determined by state and local health officials)	**Schools may provide in-person instruction only in accordance with Department of Education guidance**	PA Dept.of Health	N
Prevention Practices	All high-touch surfaces will be disinfected regularly, door handles, light switches, playground equipment, and student desks. Students and staff will be encouraged to use individual water bottles from home or disposable plastic bottles. All individuals in school will sanitize or wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, and hallways. Implement air filtration strategy, increase ventilation and outside air dilution, flush buildings pre-occupancy, and continuously monitor building conditions and HVAC readiness. **Cleaning, Sanitizing, Disinfecting, and Ventilation** Cleaning, sanitizing and disinfecting will be performed in accordance with current CDC and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products. Building operation will	Beth DeLay Pandemic Team COORD Daniel Murgia/ Custodial Supervisor	Y

continue to support custodial teams with synchronized zone scheduling and increased ventilation of outside air. HVAC systems and building conditions will be closely monitored to ensure operational readiness.

Day shift custodial staff
- Continue everyday responsibilities and tasks
- Clean excessively touched items throughout the day
  - door knobs
  - hand railings
  - light switches
  - Restrooms will be cleaned and disinfected.

Night shift custodial staff
- Continue everyday responsibilities and tasks
- Cleaning and disinfecting restrooms
- Vacuum
- Dry mopping
- wet mop with disinfectant
- wipe down, clean and disinfect
  - Chairs
  - Desks
  - Tables
  - Doors/door handles, door frames
  - Light switches
  - Computers
  - Phones
  - Counters
  - Hand railings

- Electrostatic disinfecting fogger as needed

Custodial/Maintenance PPE

PPE will be utilized in coordination with job duties performed and as indicated in guidelines set forth by the CDC and PA DOH

Air Filtration
Air filtering procedure will include, but is not limited to: Replacing all existing filters and continuing replacement schedule; Gasketing existing filters to prevent leakage around existing filters; and, surveying HVAC system filter tracks and begin transitional upgrade to MERV-13 filters (pending cost and availability).

Ventilation
Air ventilation procedure will include, but is not limited to:
- Flushing building for at least two hours prior to daily occupancy (100% outside air, as applicable);
- Operating all ventilation systems during the occupied period and maximize the percentage of outside air dilution that will allow the building to maintain a comfortable, productive and safe learning environment; and,
- Ensuring exhaust systems operate on the same schedule as air handling equipment.

Fans/Blowers
- Operate ceiling fans so they pull air up to the ceiling and do not blow air directly onto occupants.
- Window fans should be turned to exhaust air out of the window in the direction of the outdoors.
- Ensure that fans are not blowing out of windows directly into walking paths or

areas where individuals may congregate.
- Window fans that blow air into a room or free-standing fans that only serve to circulate existing air around a room should not be used

Areas Without Central HVAC
- Maximize available dilution ventilation, as applicable.
- Adjust window air conditioning units to maximize fresh air intake.
- Blower fans will be set on low speed and pointed away from room occupants to the greatest extent possible.

Windows and Doors
- At a minimum, where temperature allows and no other means of ventilation is available, windows should be opened to allow for some minimum level of fresh air exchange into occupied spaces.
- Windows and doors should not be opened to increase ventilation unless the HVAC system has failed, there is insufficient air changeover, or in case of emergency.
- Opening windows and doors may conflict with local security protocols and may also increase the risk of exposure to airborne irritants and allergens.

Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices

Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current

	CDC and DOH recommendations. Handwashing toolkit Personal Protective Equipment Classroom Hygiene Procedure Hand soap and hand sanitizer will be provided. **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs** Signage will be posted at entrances, bathrooms, and throughout the facility. Signage to be posted based on CDC guidelines. **Limiting the sharing of materials among students** Items should not be shared between students to reduce the spread of infection. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use. Discontinue use of water fountains.Encourage use of water bottles from home and ensure potable water is available. **Materials, Resources and/or Supports Needed** Signage to be Posted Handwashing toolkit Types of PPE Classroom Hygiene Procedure		
Transportation of Students	Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. **Adjusting transportation schedules and**	Beth DeLay Pandemic Team COORD Tom Hendel, Transport. COORD	Y

| | **practices to create social distance between students**

Buses can operate with a maximum of two students per seat, with the understanding that masks will be required of students while on the bus. Disinfect all high-touch surfaces on buses at least daily. Face coverings will be required in accordance with the orders set forth by the Commonwealth.
Face Coverings Order

All AAP | AAP

Established protocols for bus stops, loading/unloading students to minimize congregation of children from different households

Other Strategies:
• Provide assigned seating
• Symptomatic or sick students and transportation staff will not be permitted on the bus
• Provide hand sanitizer for students, bus driver, and monitors
• bus drivers/monitors will be required to wash hands in accordance with handwashing infection control guidelines.
• HANDWASHING PROTOCOL
• No field trips will be provided
• No food or drink allowed on bus
• Clean and disinfect frequently touched surfaces on the bus after each scheduled run
• Posters encouraging staying at home when sick, covering coughs and sneezes, and washing hands often will be placed on the bus in sight of all passengers | | |

	• Air out buses when not in **Materials, Resources and/or Supports Needed** Types of PPE Signage to be Posted HANDWASHING PROTOCOL CDC What bus transit operators need to know about COVID-19: What Bus Transit Operators Need to Know About COVID-19 CDC Educational Materials: Educational Materials	Nonpharmaceutical Interventions		
Entering School Buildings	Temperature screening will not be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All PMSD staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill. **Identifying and restricting non-essential visitors and volunteers** • Visitors will be permitted on an as needed basis following building access procedures upon entrance. • Minimal movement around the facility is expected • Signage will be posted in hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms,	Beth DeLay, Pandemic Team COORD Elizabeth Robison, Superintendent	

	preventative measures (including staying home when sick), good hygiene, and school/district/ciu20 specific protocols. • Hand sanitizer provided to all staff, students, and visitors prior to entering the building • Limit unnecessary congregations of students and staff • Follow protocol for students/staff who feel ill/experience symptoms when they come to school • Visitors call the front office before entering, screening of symptoms of illness will be required for staff and visitors prior to entering the school visitors.Health screening required prior to entry Visitor Access Procedure • Symptomatic or sick staff, students and visitors will not be permitted into the school • Face coverings will be required for all visitors entering the building and while visiting the building in accordance with the orders set forth by the Commonwealth. • Face Coverings Order • Cloth Face Coverings • Nonessential visitors and volunteers need to be approved by building administrators. **Materials, Resources and/or Supports Needed** Signage to be Posted Faculty and Staff COVID-19 Safety Agreement		

| **Serving Meals** | In cafeterias, when feasible, individuals will be seated in staggered arrangements to avoid "across-the-table"seating at 6 ft. distancing.

Individuals will be required to sanitize or wash their hands prior to, and after, eating.

Serving meals in cafeteria with :
Lunch seating (6ft distance apart) Increase meal periods where possible to stagger time in cafeteria Staff to wear face masks/face shields during meal preparation and service. Disposable plates, utensils etc will be used. No sharing of food or utensils permitted Spaced lines marked to enter the cafeteria and serving lines (to extent that is practicable) designate entrances and exit flow paths to stagger use. Cleaning of cafeteria and high touch surfaces throughout the school day will be conducted after each meal service. Poster/signage encouraging social distancing, covering coughs and sneezes and washing hands often will be placed in the cafeteria in sight of all students and staff. Social distancing floor labels as needed. Cafe workers - abide by District Health Check policy. Food Prep workers wash hands at least every hour and as needed. Hand sanitizing stations placed at the entrance of cafeterias. Limited menu will be offered to speed up service and time in the serving area. All Foods will be served to student (no self serve) All condiments will be handed out or | Beth DeLay
Pandemic Team
COORD | Y | |

	served. • Fruits and raw veggies will be individually cupped or bagged as needed. (may differ per school) • Students will be regulated in the serving area to maintain social distancing. • Bagged GrabnGo breakfast will be utilized in schools, students will be eating at their desks or in the cafeteria following CDC guidelines of 6 feet spacing. Staff and students will be required to wash hands before and after meal service. The use of communal microwaves should not be permitted. Face coverings will be required in accordance with the orders set forth by the Commonwealth. Face Coverings Order Cloth Face Coverings Hand sanitizer will be provided for students and staff **Materials, Resources and/or Supports Needed** Types of PPE **CDC Educational Materials:** Educational Materials | Nonpharmaceutical Interventions		
Social Distancing and Other Safety Protocols	**Main office and meeting room occupancy** Six foot distancing is encouraged for all meeting spaces and common areas – a lesser distance is acceptable if six feet is not achievable by following the guidelines of masking. Virtual conferencing will be utilized to the maximum extent possible.	Beth DeLay Pandemic Team COORD Michael Pagotto,	Y

		Facilities/ Building and Grounds	
	Face coverings will be required in accordance with the orders set forth by the Commonwealth. Face Coverings Order Cloth Face Coverings **Classroom/learning space occupancy** Three to Six foot distancing will be utilized for classroom seating – Classroom configurations will be altered for maximal social distancing. For example, staggered rows of desks all facing the same direction, with limitations on face-to-face seating. PA DOH update on social distancing Face coverings will be required in accordance with the orders set forth by the Commonwealth. Face Coverings Order **Cloth Face Coverings** **Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students** High-traffic hallway use will be limited when feasible, by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking. **Other social distancing and safety practices** Signage will be utilized and posted throughout the Pocono Mountain School District buildings. Building Access Protocol Classroom Hygiene Procedures Handwashing toolkit		

	Signage to be Posted **Floor markings** Floor markings will be affixed in Pocono Mountain School District buildings to add as a visual guide to maintain social distancing. **Materials, Resources and/or Supports Needed** Signage to be Posted Handwashing toolkit Types of PPE Classroom Hygiene Procedure		
Transitioning in Congregate Settings	High-traffic hallway use will be limited by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking. In meeting rooms and other group settings when feasible, individuals will be seated in staggered arrangements to avoid "across-the-table" seating. Individuals will be required to sanitize or wash their hands prior to, and after use. **Staggering the use of communal spaces and hallways** High-traffic hallway use will be limited by either staggering the end of classroom periods to reduce the number of students in the hallways simultaneously, and/or by requiring masking. **Other social distancing and safety practices** Signage will be utilized and posted throughout the Pocono Mountain School District buildings.		

	Materials, Resources and/or Supports Needed
	Signage to be Posted
	Handwashing toolkit
	Types of PPE
	Classroom Hygiene Procedure
	
	District/School Transitioning Considerations:
	• Limit mixing between groups (to the extent practicable)
	• For class changes and other transitions throughout the school day:
	  ○ Provide additional time for transitions
	  ○ Designate areas of the hallway (i.e.lanes) as flow paths to keep students separated
	  ○ Plan staggered class (ex: by hall, odd/even room numbers, grade/discipline) changes to decrease number of students in hallways at one time
	  ○ Have the same group of students stay with the same staff (all day for K-2 young children)
	
	Materials, Resources and/or Supports Needed
	Faculty and Staff COVID-19 Safety Agreement		

Large Group Gatherings	**Preventative measures in place for all other large group activities (e.g. school/ security safety drills):** • Abide by the maximum number of people allowed to congregate as defined by the Governor. • Discourage the congregation of students in parking lots and common areas • Stagger the schedule for large group		

	gatherings • Identify and utilize large spaces (i.e. gymnasiums, • Auditoriums, outside spaces – as weather permits) for social distancing • Face coverings will be required in accordance with the orders set forth by the Commonwealth.		
Teaching and Learning	**Target interventions and supports:** • Provide additional instructional support to: students at-risk of not graduating on time; students with disabilities; students who struggled in the prior distance/remote learning environment (i.e. early grades, English Learners, etc.); other students identified as being behind academically by teachers and parents. • Identify essential concepts/skills grade levels and provide access to enrichment (fine arts, music, world language, CTE, computer science, AP, dual enrollment, physical education, STEM/STEAM, etc.) • Schedule specific planned district-/school-wide digital learning days as part of the traditional school calendar		Y

Behavioral Health Supports and SEL Considerations	Employees have access to a variety of Behavioral Health Supports that may include • Behavioral health support through employee benefits plan • Community resources • HR Contact form Students and Families have access to the following Behavioral Health Supports: Monroe/Pike County residents- Find a Provider: HealthChoices Members PMSD SEL (Trauma/ social-emotional impacts of the pandemic) Behavioral Health Supports SEL (Trauma/ social-emotional impacts of the pandemic) Behavioral Health Supports.docx		Y

Protecting Students and Staff at High Risk for Severe Illness	**Protecting students and staff at higher risk for severe illness** • Staff can request accommodations or leave based on criteria listed in FFCRA. Guidelines for FFCRA leave • Continuity of education plan should be followed for those students who may not be able to attend due to high risk. Remote learning and telework will continue as appropriate. • Establish point-of-contact with the local health department • Identify local COVID-19 testing sites • Establish a process for regular check-ins with vulnerable students and staff • Administrative Procedures Faculty • Staff COVID-19 CDC Guidelines Acknowledgement • Department of Labor "Determining FFCRA Eligibility" webtool **Use of face coverings:** Face coverings will be required in accordance with the orders set forth by the Commonwealth. **Face Coverings Order** **Cloth Face Coverings** **Unique safety protocols for students with complex needs or other vulnerable individuals** • Allow vulnerable students to complete their coursework virtually • Allow an early transition for vulnerable students to go to classes • Training provided to all staff working with populations of students with complex needs and classified as vulnerable individuals		Y

	Additional COVID-19 Safety training provided to staff via (https://pmsd-pa.safeschools.com/)		
	• **Face Coverings:** An interactive online course covers best practices for wearing cloth face coverings and includes tutorials for sew and no sew methods for creating face coverings as recommended by the CDC.		
	• **Cleaning and Disinfecting:** This course provides practical guidance from the Centers for Disease Control and Prevention (CDC) for cleaning and disinfecting rooms or areas where those with confirmed COVID-19 have visited.		
	• **Coronavirus Overview:** This course is designed to give a brief overview of the rise and nature of this new virus. Topics covered include symptoms and risk factors; what you can do to help reduce your chances of becoming infected; and where to find reliable news and information about the COVID-19 outbreak.		
	• **Stress and Anxiety:** Stress is our body's way of responding to physical, emotional, or mental demands, such as those imposed by COVID-19 pandemic. This course discusses signs and symptoms of stress and explains the physical and emotional effects of built up stress, such as anxiety. This course also discusses stress management techniques, treatment options, and lifestyle changes to help alleviate stress during such difficult times..		
	• Strategic deployment of staff		
	• **Training for daily substitutes on working in a blended environment**		

	• Temporary reassignment of staff to vacant positions **Materials, Resources and/or Supports Needed** Faculty and Staff COVID-19 Safety Plan CDC Safety Guidelines and Employee Acknowledgement Agreement COVID-19 Guidance for Pennsylvania Businesses		

When a Student, Staff Member, or Visitor Becomes Sick at School	**Monitoring students and staff for symptoms and history of exposure**
	Students and staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic.
	Symptoms may include but not limited to :
	    • fever or chills (100°F)
	    • cough
	    • shortness of breath or difficulty of breathing
	    • muscle aches
	    • headache
	    • new loss of taste or smell
	    • sore throat
	    • diarrhea
	If a student or staff is sick or thinks he/she is sick with COVID virus, the student/staff member must stay home.
	
	If a student exhibits symptoms while in a school building, a screening will be completed by the school nurse.
	
	If a teacher exhibits symptoms while in school he/she will be asked to go home immediately.
	
	The student's parent /guardian will be contacted
			Y

	and arrangements will be made for the student to be picked up immediately. All students will be regularly reminded at the start of school day of the signs and symptoms of COVID-19 and requirement for visiting the school nurse if symptoms develop. Morning announcements will include regular reminders on signs and symptoms of COVID-19 and requirements for visiting the nurse if symptoms develop. Refer to for more information: Coronavirus Symptoms & Testing Screening K-12 Students for Symptoms of COVID-19: Limitations and Considerations CDC GUIDANCE: Schools and Childcare Programs Plan, Prepare, and Respond Community exposures Students Non Ess Worker (1).pdf **Returning isolated or quarantined staff, students, or school visitors to school** **Infected (symptomatic) with COVID-19** Students/staff infected with COVID-19, cannot return to school until they have been isolated at home for at least 10 days after symptom onset AND are fever free for 24 hours without the use of fever-reducing medicine. **Infected (asymptomatic) with COVID-19** Students/staff who have tested positive for COVID-19, but remain asymptomatic, cannot return to school until they have been isolated at		

	home until at least 10 days have passed since the date of their first positive COVID-19 diagnostic test. **Close contact or household member of someone infected with COVID-19** *Close contact* = having been within 6 feet for at least 15 minutes of infected individual Students/staff who have been determined to be a close contact of someone infected with COVID-19 must quarantine at home for 10 to 14 days AFTER the exposure to the *close contact* *Household member* = residing in the same home as an infected individual Students/staff who have been exposed to a confirmed case, must continue to quarantine until 10 to 14 days after your exposure. School Nurses will maintain frequent contact with the PA Department of Health to assist in the identification of close contacts of confirmed COVID-19 cases and to obtain the Pa Department of Health's recommendations for notifications, exclusions, and closures. Increased cleaning and sanitizing area of classrooms and bus, waiting 24 hours before cleaning to the maximum extent feasible. Use of COVID-19 tracking system to track quarantine dates and exposure. Classroom instruction for quarantined/isolated students will move to a 100% remote instruction model. Increased cleaning and sanitizing area of classrooms and bus.		

	Fully COVID vaccinated staff members can refrain from quarantine and testing following a known exposure if asymptomatic Guidelines for Vaccinated Staff members **Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols** In the event of a school closure or within-school-year change in safety protocols, the District will utilize all of its communication platforms to provide notification to staff, families, and the public. **Other monitoring and screening practices** Faculty and Staff COVID-19 Safety Plan ***Materials, Resources and/or Supports Needed*** ***CDC GUIDANCE: When You Can be Around Others After You Had or Likely Had COVID-19***		
Sports, ExtraCurricular Activities, and Field Trips	**Handling sporting activities consistent with the CDC Considerations for Youth Sports** **7-12 Athletics Health and Safety Plan** Students attending Pocono Mountain School District that participate in school sports, would adhere to their school district's 7-12 Athletics Health and Safety Plan PMSD Athletic Health & Safety Plan A Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency: *COVID-19 Guidance for Sports*		Y

	CDC Considerations for Youth Sports: *Considerations for Youth Sports* Guidance for Business in the Restaurant Industry (Concessions): *COVID-19 Guidance for Businesses in the Restaurant Industry*		

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. Professional learning plans is documented with the following components listed in the table below:

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and/or Supports Needed	Start Date	Completion Date
Understanding CDC Guidelines on Safe Reopening Procedures	Staff	Dr. Smith, Human Resources	Online Interactive Training	Computer, SafeSchools Login	Aug 2020	Sept 2020
Development of Google Classrooms	Teaching Staff	Dr. Spengler, Technology	Google Suite Training/lead trainers	Computer/Google Meet classroom resources/lead trainers	March 2020	June 2021
Google Suite training	Teaching staff	Dr. Spengler, Technology	Zoom/Google Meet /videos/handouts/ lead trainers	Computer/Google Meet	June 2020	June 2021
Development of Google Classroom Resources by content areas	Teaching Staff	Directors of Curriculum	Zoom meetings/Google share documents	Computer	June 2020	June 2021
Planning interactive blended learning	Teaching Staff	Dr. Spengler, Technology	Google Suite Training/lead trainers	Computer	June 2020	June 2021
Google Suite Training	Admin team/ Directors/ Supervisors	Dr. Spengler, Technology	Google Suite Training/lead trainers	Computer	March 2020	June 2021
Coronavirus : Preparing Your Household	Staff	Building Administrators	SafeSchools Online Training	Computer	Aug 2020	Sept 2020

Coronavirus : Transitioning to a Remote Workforce	Staff	Building Administrator	SafeSchools Online Training	Computer	Aug 2020	Sept 2020
Coronavirus : Reopening Your Organization	Staff	Building Administrator	SafeSchools Online Training	Computer	Aug 2020	Sept 2020
COVID-19 : Returning to Work-Infection Control (Districts)	Staff	Building Administrator	SafeSchools Online Training	Computer	Aug 2020	Sept 2020
Navigating and Meeting Special Education Requirements: COVID-19	Special Education Staff	Supervisors of Special Education	Online Interactive	Computer/Zoom	Aug 2020	Sept 2020

CoronaVirus: Managing Stress and Anxiety	Special Education Staff	Supervisors of Special Education	SafeSchools Online Training	Computer	Aug 2020	Sept 2020
Sensitivity Awareness	Staff	Building Administrator	SafeSchools Online Training	Computer	Aug 2020	Sept 2020
Google Classroom trainings for home learning	Parents	Dr. Spengler, Technology	Videos/presentations	District website	March 2020	June 2021
PMSD K-12 Cyber Open Houses	Parents	Ms. Wandalowski, Director of Cyber Program	Virtual Tours	Zoom	July 2020	July 2021
Social distancing in school and on the bus/bus stop	staff, students, parents	Transport department /building admins	Presentations	District Reopening Plan	July 2020	August 2020

PMSD Health and Safety Plan	Staff, Parents, Students	Building Admins/ Supervis/Dire ctors/	Google Meets	PMSD Health and Safety Plan	July 2020	August 2020
Coronavirus : Cleaning and Disinfecting Your Workplace	Essential Staff	Custodial Supervisor	SafeSchools Online	Computer	July 2020	July 2021

Health and Safety Plan Communications

Communication Plan: Parents/Guardians & PMSD School Community

Level of Community Spread (as determined by state and local health officials

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Green Phase

GOALS:
- Support and ensure the successful implementation and execution of the District's Path to Reopening Schools Health and Safety Plan for 2020-21 through a robust communication strategy
- Ensure all stakeholders and the school community remain informed, ready to safely participate in the educational process and educational programming offered by PMSD, and fully engaged in the educational process throughout the school year

PRIORITIES:
- Strategic, planned and targeted communication efforts with PMSD Stakeholders

COMMITMENT:
- Timely, effective, responsive, and reliable communication with all stakeholders regarding the health and safety measures and protocols in place to keep students and staff healthy and to prevent the spread of COVID-19
- Make communication accessible to non-English speaking stakeholders as needed to ensure all parents and families can participate equally in the education process
- Maintain frequent and ongoing communication with local and state authorities.
- Communication should be honest, factual, clear and understandable, empathetic, and disseminated in a variety of methods based upon the needs of the stakeholders

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STAKEHOLDERS/KEY AUDIENCES:
- Parents/Guardians
- Students
- Staff
- PMSD Families
- Contracted Service Employees
- Taxpayers
- Business Owners
- Religious and Community Leaders
- Legislators
- Vendors

MODE of COMMUNICATION:
- PMSD Website
- School Websites
- School Social Media Sites (as applicable)
- PMSD Facebook Page (pending)
- Superintendent Video Messages
- Superintendent Letters to Parents
- Superintendent Letters/Emails to Staff
- Cabinet Letters/Emails to Staff
- Principals' Video Messages
- Principals' Letters to Parents
- Principals' Emails to Staff
- ParentLink Phone Messages
- PMSD Connection – District Newsletter Mailed to 27,000 PMSD Homes
- Press Releases
- Media Responses

SPOKESPERSONS:
- Superintendent
- Director of Public Relations

- Cabinet
- Principals
- Instructional Directors
- Supervisors (as subject matter experts/issue specific)
- PMSD Employees (as subject matter experts/issue specific)
- School Board Directors (as appropriate)

TIMELINE OF COMMUNICATION INITIATIVES:

The Director of Public Relations will maintain a timeline of planned communication initiatives, which is a working document that supplements this plan.

COVID-19 has proven to be a very fluid situation which requires PMSD to be very flexible and responsive in its communication efforts in order to meet the needs of its entire school community

RESOURCES:

Regional Members of Pandemic Committees:

Committees included members from Colonial Intermediate Unit 20, the 13 school districts in the CIU20 region, 3 career technical schools in the CIU20 region, and local health officials. The purpose of the committees was to plan and prepare for reopening schools for the 2020-21 school year. Due to COVID-19, reopening schools needed to be adapted/modified to incorporate safety and health guidance for all students, staff, and school community. The committees examined guidance and routines used to prepare for the 2020-21 school year and develop alternative means for accomplishing the needed outcomes. The plans incorporated social distancing and remote learning alternatives to provide education and services throughout the various phases of re-opening directed by the state of Pennsylvania and the Department of Health and recommendations by CDC. Special accommodations were considered and implemented for students and staff that are at high risk for exposure to infectious disease.

- Superintendent's Advisory Council
    - Christopher Wolfel, Executive Director, Colonial Intermediate Unit 20
    - William Haws, Superintendent, Bangor Area School District
    - Joseph Roy, Superintendent, Bethlehem Area School District
    - John Bell, Superintendent, Delaware Valley Area School District
    - William Riker, Superintendent, East Stroudsburg Area School District
    - David Piperato, Superintendent, Easton Area School District
    - Dennis Riker, Superintendent, Nazareth Area School District
    - Joseph Kovalchick, Superintendent, Northampton Area School District
    - Walter Schlegell, Superintendent, Pen Argyl Area School District
    - Lee Lesisko, Superintendent, Pleasant Valley Area School District
    - Elizabeth Robison, Superintendent, Pocono Mountain Area School District
    - Craig Butler, Superintendent, Saucon Valley Area School District
    - Cosmos Curry, Superintendent, Stroudsburg Area School District
    - Douglaas Wagner, Superintendent, Wilson Area School District
    - Adam Lazarchick, Executive Director, Bethlehem Area Vocational-Technical School
    - Adrianne Jones, Administrative Director, Career Institute of Technology
    - Dennis Virga, Administrative Director, Monroe Career and Technical Institute
- Teaching and Learning
    - Michelle Bozzini, Director of Professional Learning and Curriculum, CIU20
    - Heather Heimer, Supervisor of STEM and School Improvement, CIU20

- o Denise Kaminski, Assistant Director of Professional Learning and Curriculum, CIU20
- o Renee Harris, Supervisor of Online and Cyber Services, CIU20
- o Susan Kandianis, Supervisor of Educational Technology, CIU20
- o Ariel Hartman, TaC, CIU20
- o Ryan Moran, Assistant Superintendent, East Stroudsburg SD
- o Wanda Lesoine, Assistant Superintendent, Stroudsburg Area SD
- o Kristine Rosenberger, Assistant Superintendent, Saucon Valley SD
- o David Wright, Assistant Superintendent, Wilson SD
- o Isabel Resende, Assistant Superintendent, Nazareth SD
- Special Education and Pupil Services
  - o Jackie Bartek, Director of Special Education, CIU20
  - o James McDonald, Director of Resolve Behavioral Health Services
  - o Lynda Hopkins, Director of Special Education, Stroudsburg Area School District
  - o Tricia Viglione, Director of Special Education, Pen Argyl Area School District
  - o Claire Hogan, Chief Pupil Services Office, Bethlehem Area School District
- Technology
  - o Adam S. Lazarchak, Executive Director, Bethlehem Area Vocational Technical School
  - o Alex Sterenchock, Network Administrator, Pleasant Valley School District
  - o Ann Bauer, Student Information Data Specialist, Pleasant Valley School District
  - o Anne McEntire, Supervisor of Education Technology K-5, Easton Area School District
    - ■ Beth Rajan Sockman, Assistant Professor Media Communication and Technology, East Stroudsburg University
  - o Brian Borosh, Director of Technology, East Stroudsburg Area School District
  - o Brian Dravecz, Supervisor of Technology, Colonial IU 20
  - o Carise Comstock, Principal, Lehigh Valley Charter High School for the Arts
  - o Craig Brown, Technology Services, Delaware Valley School District
  - o Cristal McCollum, Director of Technology Integration, K-12, Lehigh Valley Academy
  - o David Ifkovits, Supervisor of Management Information Systems, Pen Argyl School District
  - o Dr. David Wright, Assistant Superintendent, Wilson Area School District
  - o Garry Musselman, Technology Coordinator, Wilson Area School District
  - o Guylaine Campbell, Technology Administrator, Bethlehem Catholic High School
  - o Heather Heimer, Assistant Director of Professional Learning, Colonial IU 20
  - o James Colbert, Instructional Technology, Saucon Valley School District
  - o Jamie Quick, Technology Coordinator, Bethlehem Area Vocational Technical School
  - o JD Eates, Assistant Director of Information Technology, Nazareth Area School District
  - o Jennifer Levernier, Executive Office & Technology Manager, Student Support Associate, Lehigh Valley Charter High School for the Arts
  - o Jeremy Sawicki, Director of Technology Services, Pocono Mountain School District

- o Joann McCarthy, Technology Coordinator, Career Institute of Technology
- o Joe Curran, Network Administrator, Stroudsburg Area School District
- o Joe Robinson, Technology Manager, Lehigh Valley Academy
- o Kathleen DePietro-Covey, Director of Instructional Technology, Stroudsburg Area School District
- o Kathleen H. Bondi, Assistant Superintendent of Instructional Technology / Government Programs, Allentown Diocese
- o Kurt Paccio, Director of Technology, Northampton Area School District
- o Lee Gaudreau, Director, Network Administration, Moravian Academy
- o Lee Lesisko, Superintendent, Pleasant Valley School District
- o Marie E. Bachman, Chief Technology Officer, Bethlehem Area School District
- o Michael Peck, PAACA Cyber Coordinator, Pen Argyl School District
- o Michael Uelses, Director of Information Technology, Nazareth Area School District
- o Mr. Kristopher Dorshimer, Supervisor of Technology, Monroe Career and Technical Institute
- o Mrs. Jaime Arnts, Supervisor of Education Technology 6-12, Easton Area School District
- o Ms. Dolores Notari , Business Instructor, Pocono Mountain School District
- o Patti Hannon, Tech Support, Delaware Valley School District
- o Paul Bien, Tech Support, Moravian Academy
- o Renee Harris, Supervisor of Online Teaching & Learning, Colonial IU 20
- o Scott Best, Supervisor of IT Support Services, Bethlehem Area School District
- o Stacy Famoso, Director of Instructional Technology, Stroudsburg Area School District
- o Stephen Spengler, Director of Instructional Technology, Pocono Mountain School District
- o Susan Kandianis, Supervisor of Educational Technology, Colonial IU 20
- o Susan Stem, Director of Information Technology, Easton Area School District
- o Tim Curran, Technology Director, Bangor Area School District
- o Tom Kalinoski, Director of Technology and Operations, Colonial IU 20
- o Victoria McNeely, Director of Technology and Elementary Education, Delaware Valley School District
- Transportation
  - o Robert Sutjak, Director of Transportation, CIU20
  - o Thomas Hendel, Coordinator of Transportation, CIU20
  - o Sandy McKeon, Transportation Manager, Bethlehem
  - o Dawn Rohrer, Director of Transportation, East Stroudsburg
  - o Ron Pacchioli, Director of Transportation, Easton
  - o Patricia Quinn, Supervisor of transportation, Nazareth
  - o Brian Leskowich, Director of Transportation, Northampton
  - o William Gasper, Director of Operations, Pleasant Valley
  - o Patricia Diehl, Admin Asst. to Supervisor of Operations, Saucon Valley
  - o Stacy Polak, Admin. Asst. to Supervisor of Operations, Saucon Valley

- John McCabe, Supervisor of campus operations, Saucon Valley
- Kevin Aul, Supervisor of Transportation, Stroudsburg
- Ken Case, Director of Operations, Wilson
- Dora LeBar, Liason for West Campus Transportation, Pocono Mt.
- Barb Hufnagel, Liason For East Campus Transportation, Pocono Mt.
- Jean Cantania Supervisor Of Transportation, Pocono Mt. First Student
- Jennifer Kulp ,Asst. Supervisor of Transportation, Nazareth
- Dana Farace, Coordinator of Transportation, Pen Argyl

- Facilities
  - Brad Pensyl, Exec director of support staff services, Pocono Mountain
  - John McCabe, Supervisor of Campus Operations, Saucon Valley
  - Jonathan Jenny, Director of Maintenance, Northampton
  - Ken Case, Supervisor of Facilities Operations, Wilson
  - Mark Stein, Chief Facilities and Operations Officer, Bethlehem
  - Marvin Eversdyke, Director of Support Services, Delaware Valley
  - Mr. Frank Pecci, Supervisor of Buildings and Grounds, Monroe Career and Technical Institute
  - Mr. Michael Farace, Supervisor of Buildings and Grounds, Pen Argyl
  - Mr. William Gasper, Director of Operations, Pleasant Valley
  - Mrs. Katie Vietro, Supervisor of District Operations, Easton
  - Nick Kornafel, CIT
  - Robert P. Zemanick, Director of Facilities & Operations, Nazareth
  - Ron Baker, , Bangor
  - Ryan Davis, Supervisor of Buildings & Grounds, BAVTS
  - Scott Ihle, Director of Facilities, East Stroudsburg
  - Terry Eilber, Supervisor of Buildings and grounds, Stroudsburg

- Safety, Health, Dining and Security: Emergency Preparedness
  - Frank DeFelice, Assistant Executive Director, CIU20
  - Christina Williams, Supervisor of Health and Wellness, CIU20
  - Joseph Kondisko, Director of Student Services, Bangor ASD
  - Adam Lazarchak, Executive Director, BAVT
  - Todd Repsher, Coordinator School Safety / Emerg. Mgmt, Bethlehem ASD
  - Kathy Halkins, Supervisor Health Services, Bethlehem
  - Kim Zsitek-Brannan, Supervisor Health Services, Bethlehem
  - Angela Cummings, Dietary, Bethlehem
  - Carolyn Krotowski, Principal,Colonial Academy/ CIU20
  - Mike Halmar, Assistant Principal, Colonial Academy/ CIU20

- Chris Lordi, Director of Administrative Services, Delaware Valley SD
- Eric Forsyth, Director of Admin Services,
- John Remaley, Chief Security Officer,Easton SD
- Jill Mahad, Chief Security Officer, Nazareth SD
- Kathleen E. Ott, Director of Data, Grants, and Special Programs, Northampton
- Robert Steckel, Assistant Superintendent, Northampton
- Walter Schlegel, Superintendent, Pen Argyl
- Karen Waitz, Food Service Coordinator, Pen Argyl SD
- Dana Farace, Transportation Coordinator, Pen Argyl SD
- Jamie Achenbach, Business Administrator Pen Argyl SD
- Mai Korinchak. School Nurse, Pen Argyl SD
- Lynn Courtright, Chief of Police & Security, Pleasant Valley
- Brad Pensyl, Executive Director of Student and Support Staff Services, Pocono Mountain School District
- Beth DeLay, Director of Health/Physical Education,Guidance & Nursing Services, Pocono Mountain School District
- David Bonenberger, Business Manager,Saucon Valley School
- Keith Albert, Chief of School Security/Safety, Stroudsburg SD
- Douglas Wagner, Superintendent, Wilson
- Garry Musselman, Technology Director, Wilson
- Laura Sampson, Supervisor of Student Services, Wilson SD
- Todd Weaver, Director NEMS, Northampton County
- Sherri Penchishen, Bethlehem Dept of Health
- Alycia Walty, Chief Medical Director, StarWellness

- Human Resources
  - Frank DeFelice, Assistant Executive Director, CIU20
  - Franchesca Phalen, Supervisor of HR & Research Services, CIU 20
  - Braden Hendershot, Assistant to the Superintendent, Bangor SD
  - Russell Giordano, Chief Human Resources Officer, Bethlehem SD
  - Stephen Zall, Director of HR, East Stroudsburg SD
  - Alyssa Emili, Assistant Superintendent, Easton SD
  - Dennis Riker, Superintendent, Nazareth SD
  - Donna Teklits, Supervisor of HR & Child Accounting, Northampton SD
  - Walter Schlegel, Superintendent, Pen Argyl SD
  - David Bonenberger, Business Manager, Saucon Valley SD
  - Laura Connolly, Assistant Superintendent for Personnel, Stroudsburg SD
  - Douglas Wagner, Superintendent, Wilson SD
  - Adam Lazarchak, Executive Director, BAVTS

- o Stephen Curran, Business Manager, CIT
- o Diane Serfass, Business Manager, MCTI
- o John Burrus, Chief Human Resources Officer, Easton SD
- o Kathleen Smith, Executive Director of HR, Pocono Mountain SD
- o Margaret Schaffer, Director of HR & Curriculum, Delaware Valley SD
- o Robert Mauro, Interim Director of HR, Pleasant Valley SD

Resources:
- CDC Considerations for Schools: https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html
- CDC the Schools Decision Tree: https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/Schools-Decision-Tree.pdf
- CDC the Interim Guidance for Schools and Day Camps: https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/CDC-Activities-Initiatives-for-COVID-19-Response.pdf#page=46
- Process to Reopen Pennsylvania: https://www.governor.pa.gov/process-to-reopen-pennsylvania/
- CDC People Who Need Extra Precautions: https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html
- CDC Print Resources: https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc
- CDC Considerations for Youth Sports: https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html
- PA Guidance for Businesses Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees and the Public: https://www.governor.pa.gov/wp-content/uploads/2020/06/20200504-COVID-19-Business-Guidance.pdf
- DOH Guidance on Home Isolation or Quarantine and Returning to Work: https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Quarantine-Isolation%20Work%20Guidance.pdf
- CDC Important Information About Your Cloth Face Coverings: https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-coverings-information.pdf
- Guidance on Homemade Masks During COVID-19: https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Homemade%20Mask%20Guidance.pdf
- PA COVID-19 PPE and Supplies Business-2-Business Interchange Directory: https://dced.pa.gov/pa-covid-19-medical-supply-portals/pennsylvania-covid-19-ppe-supplies-business-2-business-b2b-interchange-directory/
- CDC How to clean and disinfect: https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html
- County of Bucks: Guidance for Bucks County Schools Reopenings - DAVID C. DAMSKER, M.D., M.P.H. (June 15, 2020)
- World Health Organization https://www.who.int/emergencies/diseases/novel-coronavirus-2019

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors for Pocono Mountain School District reviewed and approved the Phased School Reopening Health and Safety Plan on , **2020.**

The plan was approved by a vote of: _8-0_

__✓__ **Yes**

_____ **No**

Affirmed on: ~~**2020**~~ April 7, 2021

By: _Dr. Elizabeth M. Robison   Supt of Schools_

Kristy A. Johnson

Electronic signatures on this document are acceptable using one of the two methods detailed below.

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Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.